



LICENCE APPLICATION FORM FOR VISUAL ARTS AND CRAFTS

Name of applicant:	Function:
License to be issued in the name of:	Telephone:
Address:	Fax:
Signatory of the license:	E-mail:

1. REPRODUCTION (check those that apply)

- | | | | |
|------------------------------------|--|---|---|
| <input type="checkbox"/> Book | <input type="checkbox"/> Annual report | <input type="checkbox"/> Exhibition Catalogue | <input type="checkbox"/> Broadcast in Internet |
| <input type="checkbox"/> Flyer | <input type="checkbox"/> Press kit | <input type="checkbox"/> Poster | |
| <input type="checkbox"/> Brochure | <input type="checkbox"/> Invitation Card | <input type="checkbox"/> Images for medias | |
| <input type="checkbox"/> Magazine | <input type="checkbox"/> Greeting card | <input type="checkbox"/> Banner | <input type="checkbox"/> Sold at (retail price): _____ \$ |
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Postcard | <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Not sold |

Title of publication:		
Author(s) Name(s):		
Publisher's Name:		
Publication / launch date:	No. of copies in English:	No. of copies in French:
ISBN / ISSN Number:	Periodical: Vol, N°.	
Date of Internet broadcast: from:	to:	
URL address of Internet website:		
Distribution:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Not commercial
	<input type="checkbox"/> Canada	<input type="checkbox"/> World

2. USE IN AUDIOVISUAL (check those that apply)

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Artwork used in foreground | <input type="checkbox"/> Documentary | <u>MARKETS</u> | <input type="checkbox"/> Public Projection |
| <input type="checkbox"/> Artwork used in background (set) | <input type="checkbox"/> Advertising | <input type="checkbox"/> Local Television | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Feature Film | <input type="checkbox"/> Television program | <input type="checkbox"/> World Television | <input type="checkbox"/> All markets |
| <input type="checkbox"/> Short Film | | <input type="checkbox"/> DVD | <input type="checkbox"/> All supports |

Title of the production:				
Name of the producer:				
Duration of the production:	The work is seen on screen during (min, sec):			
Date of the first broadcast:	Number of broadcasts:			
Broadcast from:	to:			
Names of television channels:				
URL address of the website:				
Distribution:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Not commercial	<input type="checkbox"/> Canada	<input type="checkbox"/> World
No. of copies in English:	No. of copies in French:			

3. EXHIBITION OF WORKS

In connection with a public exhibition held for purposes other than the rental or sale of an artwork created **after June 7, 1988**, the following information is required:

Title of the exhibition: _____

Solo Exhibition

Dates of the exhibition: from : _____ to: _____

Group Exhibition

Location(s) of exhibition: _____

Touring Exhibition

Number of participating artists: _____

Permanent Exhibition

4. CHOICE OF ARTWORKS

Please join to this form a list of all the works requested while specifying, when works are required for multiple uses, for which use each work will be included in.

Each work must be identified by the following criteria : Name of the artist, title of the work, year of creation

In the case of reproduction, please specify one of the following reproduction formats: cover page, interior page, $\leq \frac{1}{8}$, $\leq \frac{1}{4}$, $\leq \frac{1}{2}$, $\leq \frac{3}{4}$ of page, full or double page.

For Internet, please specify if the reproduction will be displayed on the homepage or inside page.

5. ACCEPTANCE OF CONDITIONS

In accordance with the provisions of the *Copyright Act*, the undersigned hereby applies for authorization to reproduce protected visual artworks included in the SODRAC repertoire. The undersigned declares that he/she has read the general terms and conditions hereof and undertakes to comply fully therewith. The duly completed form must be returned to SODRAC by fax at (514) 845-3401 or by email (arts@sodrac.ca). We must receive the request at least fifteen (15) business days prior to the proposed use of the artworks. In certain cases, the artist or the right owner(s) of the artist's estate may require a PDF layout, printer's proof or prototype before authorization can be obtained from SODRAC. Therefore, additional time should be allowed for licensing.

I hereby declare that the above information is accurate and that the corresponding uses of the artwork are disclosed herein.

Signature of applicant: _____

Date: _____

2010

GENERAL TERMS AND CONDITIONS

Authorization must always be obtained prior to the use of any artwork. Authorizations becomes effective only when all applicable conditions have been met and SODRAC has received 2 signed copies of the license and full payment of the invoice. Any reproduction for which the related rights have been paid without meeting the other conditions shall be deemed illicit and shall authorize SODRAC to exercise its rights as a consequence thereof. A countersigned copy of the license will be returned to the Licensee for their files.

1. Copyright by-line

The name of the artist, the title and description of the artwork and the mention "© *Name of artist or Estate of name of artist* / SODRAC (year)" must appear as close as possible to each reproduction prior to the mention relating to the photographic materials. The specific by-lines will be provided to you once your request has been approved by SODRAC.

2. Sample copies

Two copies of each version of the publication or product that is the subject of this application must be provided to SODRAC as soon as the publication/product is printed and prior to the initial public distribution.

3. Intuitu personae

All reproduction authorizations are granted on a personal basis only and may not be assigned to a third party without SODRAC's express and prior approval.

4. Reproduction conditions

Unless SODRAC specifically authorizes otherwise, artworks must be reproduced in their entirety and without modification. This condition excludes the overprinting of text or of any other element that is foreign to the artwork, the manipulation, fragmentation or deconstruction of artworks or their use as icons which is strictly prohibited. In all cases, reproductions must be made from high-quality photographic materials and the colours must be true to the original artwork. The reproduction of details is permitted only if the artwork in question is also presented in its entirety and the mention "detail" follows the title of the artwork. Cover reproductions (front / back / inside), merchandise, promotional material, and internet home page reproductions **require the artist or estate's approval of a PDF layout prior to authorization**, in which case an additional delay must be anticipated.

5. Administration fees

The cancellation of any issued license is subject to administrative fees of 50\$ (plus taxes) or more, depending on the work carried out. In the absence of the exact copyright by-line, payment of royalties, delivery of sample copies, or for the use of a work without authorization, or for the inclusion of works not previously authorized, an amount equal to that of the royalties due will be invoiced and payable by the user.