

## WORK DECLARATION FORM

Please use the Work Declaration Annex for additional works

→ In block letters

→ How to complete the Work Declaration Form (page 3)

→ This form is also available on our website at [www.sodrac.ca](http://www.sodrac.ca)

<b>Work title:</b>		<b>Sub-title (if any):</b>	
<b>Timing:</b> min.:	sec.:	<b>Musical style:</b>	<b>Instrumentation:</b>

This form is for declaration purposes only, it assigns to SODRAC the shares of its members and/or those of its affiliated societies.

Right holders	Reproduction Rights Shares In %	Owner type* Example: C - composer	Reproduction rights society (SODRAC or others)	Address	CAE number Reserved for SODRAC
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
<b>TOTAL</b>	<b>100%</b>	*Owner type : C-composer; A-author; CA-composer/author; Arr-arranger; Ad-adapter/translator; P-publisher; CP-co-publisher; SP-sub-publisher			

<b>Agreement(s) included:</b> publishing <input type="checkbox"/> co-publishing <input type="checkbox"/> sub-publishing <input type="checkbox"/> other:	<b>Territory(ies) granted:</b>	<b>Duration:</b>
---	--------------------------------	------------------

PRODUCT	AUDIOVISUAL PRODUCTION	OTHER REPRODUCTIONS (if any)
Producing company/label:	Movie <input type="checkbox"/> Television <input type="checkbox"/> Video <input type="checkbox"/> Other:	Please describe:
Catalogue number:	Production title:	
Artist/Performer:	Producer:	
Release date:	Distribution:	
Territory(ies) of release:	Release date:	

I hereby declare all the aforementioned information to be accurate and guarantee SODRAC against any recourse based on false or incomplete information.  
In case of allocation of rights by a publisher to an arranger or to an adapter/translator of a protected work, SODRAC will need all the parties' signatures or a copy of the adaptation authorization to deem legal such declaration.

1. Signature <b>X</b>	1. Name, in block letters:	<b>Date:</b>  If this form aims to amend or cancel previous declarations, please check <input type="checkbox"/>
2. Signature <b>X</b>	2. Name, in block letters:	
3. Signature <b>X</b>	3. Name, in block letters:	
4. Signature <b>X</b>	4. Name, in block letters:	

Print in two (2) copies: one of which must be signed and returned, by mail or by fax, to SODRAC



## ❖ **HOW TO USE THE WORK DECLARATION FORM?**

One (1) form per title.

Please fill out a Work Declaration Form for all works recorded on a soundtrack or an audiovisual media.

The Work Declaration Annex for additional works and/or larger form works (classical music) is to be used when the right holders names, types, share splits and contractual clauses obligations are identical as the work on the Work Declaration Form.

This information must be the same as the provisions stated in the corresponding agreement(s).

- ❖ **WORK TITLE:** One form per title.
- ❖ **SUB-TITLE:** If the work declared is an adaption/translation of an existing work, please write the title of the original version followed by O.V. for original version. If it is also known under another title write O.T. in parentheses followed by the other title.
- ❖ **TIMING:** minutes and seconds.
- ❖ **MUSICAL STYLE:** ex: pop, rock, country, jazz, classical music, film score, etc.
- ❖ **INSTRUMENTATION:** For larger form works (classical music) please indicate the main instrument(s) it was composed for.
- ❖ **ADAPTER/TRANSLATOR:** the adapter translates, adapts in another language or writes new lyrics to an existing work. Traditional works aside, the original right holders' names must be included. Please attach a copy of the adaptation authorization for works not in Public Domain.
- ❖ **ARRANGER:** the arranger does not compose new music per se but arranges existing works. SODRAC allows right ownership (100%) for arrangements of Public Domain works. In such case, mention that it is a Public Domain work or a traditional. The name of the original right holders is also needed. Please do not include the name of the arranger if he is not granted any rights.
- ❖ **RIGHTHOLDERS:** Name and address of each right holders. Also, indicate the percentage of rights granted and the right holders affiliated society.
- ❖ **AGREEMENT(S):** Specify which type of agreement, its duration and the granted territory(ies). Please attach a copy of all pertaining agreement(s).
- ❖ **LABEL AND CATALOGUE NUMBER** of the record on which the work is reproduced.
- ❖ **ARTIST/PERFORMER** of the work.
- ❖ **RELEASE DATE** of the record on which the work is reproduced.
- ❖ **AUDIOVISUAL PRODUCTION:** title and type of production in which the work is reproduced.
- ❖ **SIGNATURE:** please sign, write your name in block letters, print and mail us this form. The signature of one right holder is accepted, but SODRAC reserve the right to require the signature of all right holders.
- ❖ **DATE** on which you fill the form.

### ❖ **FOR ADDITIONNAL INFORMATION CALL OR WRITE US AT:**

SODRAC

Tower B, Suite 1010, 1470 Peel, Montreal (Quebec) H3A 1T1

Telephone: 514 845-3268, toll-free: 1-888-8SODRAC, fax: 514 845-3401

E-mail: [sodrac@sodrac.ca](mailto:sodrac@sodrac.ca)

[www.sodrac.ca](http://www.sodrac.ca)